

Kansas Society of Land Surveyors

APPLICATION FOR TUITION ASSISTANCE

Directions: The applicant should complete both sides of this form and sign it in ink. The form should be sent to: Chair, Education Committee, KSLS Box 8267, Wichita, KS 67208 for review and, if approved, signed by: The Chair of the Education Committee, 2) two other members of the Education Committee, and 3) the Executive Secretary.

Name _____

Address: (While in School) _____

City, State, Zip _____ Phone # _____

Permanent Address (if different from above) _____

City, State, Zip _____ Phone # _____

Educational Institution _____ City _____ St _____

✓ I am a ___ full time student ___ part time student.

Please provide the following information:

Course(s)	Code	Title	Start & End Dates mm/dd/yy mm/dd/yy	# of Credit Hrs	Final Grade	Cost of Course
_____	___	_____	___/___/___ to ___/___/___	___	___	\$ _____
_____	___	_____	___/___/___ to ___/___/___	___	___	\$ _____
_____	___	_____	___/___/___ to ___/___/___	___	___	\$ _____

TOTAL REQUEST \$ _____

Explain how the course(s) directly and specifically falls within the scope of the surveying profession or reasonably contributes to the attainment of a surveying license.

You must attach documentation such as a course catalog or syllabus.

CONDITIONS: the applicant must read, sign, and date the Agreement on the opposite side. The Agreement must then be signed by 1) The Chair of the Education Committee, 2) two other members of the Education Committee, and 3) the Executive Secretary.

The Education Committee hereby provides authorization for payment in the amount of:

\$ _____ for tuition/activity/lab fees *and/or*

\$ _____ for book fees.

Upon approval by the Education Committee, as delineated in Policy 01-03-1, the Executive Secretary will send the approved amount to the student as re-imbusement for the previous semester's course work.

AGREEMENT

This AGREEMENT is made this _____ day of _____, 20_____, between the Kansas Society of Land Surveyors and the Applicant for the payment of tuition fees in accordance with approved policy for "Tuition Assistance."

DEFINITIONS FOR THE PURPOSE OF THIS AGREEMENT are detailed in Policy 01-03-1, "Tuition Assistance."

BECAUSE the Society offers payment of tuition and book fees for the purpose of furthering surveying education opportunities in the State of Kansas and the Applicant accepts the offer of payment of tuition and book fees; both parties mutually agree as follows:

THE SOCIETY AGREES:

1. To reimburse the partial cost of tuition and book fees to the individual - not to exceed the sum of \$275.00 per semester.

THE APPLICANT AGREES:

1. To remain satisfactorily enrolled in a surveying-connected curriculum in the State of Kansas as approved by The Kansas Society of Land Surveyors at a *pre-approved, designated school*.
2. To and satisfactory completion of, the course(s) with a letter grade of "C" or a "Passing" grade in a Pass/Fail course.
3. To provide satisfactory documentation of payment and passing the course within 30 days after the last day of class in the form of a copy of a cancelled check or other form of paid document, along with the original grade card or a copy of the grade card.
4. To *immediately reimburse the Society the total tuition fees paid in a lump-sum payment* due to any of the reasons previously stated or detailed in the approved Tuition Assistance Policy of KSLs dated 4/5 /03.

THE PARTIES MUTUALLY AGREE: That this agreement be construed under the laws of Kansas.

_____ Date _____
Applicant

Kansas Society of Land Surveyors:

| _____ Date _____
Education Chair

_____ Date _____
Member

_____ Date _____
Member

_____ Date _____
Executive Secretary